

GUITING POWER PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting 20th November, 2024, Cochrane Meeting Room

Present: Cllrs Simon Gardner (Chair), Fiona Formby, Richard Knee, Neil Smith, Sam Ayton-Hill, Simon Wallis, Charlie Friend

Attending: Clerk Jane Carter, Cllr Mark Mackenzie-Charrington, 1 member of the public

MINUTE	AGENDA ITEMS	ACTION
241120/1	Apologies for absence: Cllr Len Wilkins	
241120/2	To Receive Declarations of Interest from Councillors none	
241120/3	The minutes of the Parish Council meeting held September 25th, 2024 were approved and signed by the Chair.	
241120/4	To receive comments and concerns from the public: A resident raised the concern of the power supply for the defibrillator which was connected to his property. Work carried out to the property would mean a loss in power supply. The Trust was looking into a back-up power supply. The Chair agreed to raise the matter with the Trust. It was noted that there was little information for business owners in the welcome pack and this would be updated. A copy was available on the website and would also be publicised on the noticeboard. The emergency plan would also be publicised on the website with the necessary contacts and what to do in the event of an emergency.	Cllr Ayton-Smith
241120/5	To receive report from County Councillor Mark Mackenzie-Charrington: A report had been circulated and was noted. The chair asked if highways works could be carried out to repair a drop off on the kerb along the Winchcombe Road. Here was a large pothole near the Salt bins in the square.	
241120/6	To receive report from District Councillor Len Wilkins: No report	
241120/7	Highways Matters: I. 20mph speed limit: Cllr Knee would attend a zoom meeting arranged by the 20mph action group and report back to the council.	Cllr Knee
241120/8	Maintenance of parish areas: Cllr Friend asked for clarification on who was responsible for the grassed area around the village hall where a drainage cover had come loose. It was marked by a cone but needed repairing. This was the responsibility of the village hall committee	
241120/9	Playground Inspections: These were continuing and there were no issues. The clerk would circulate a 2025 inspection rota to councillors	Clerk
241120/10	Defibrillator Maintenance: The new defib had been delivered and would be installed once the best site had been agreed. The clerk said that images of the new defib once in place would need to be sent to the grant providers.	Cllr Smith
241120/11	Xmas Tree Lights switch on: The arrangements were in place. The tree would be erected on or around November 26 th . Cllr Smith would carry out the necessary risk assessment prior to and on the evening of the event.	Cllr Smith
241120/12	TV Filming Policy: a draft policy had been circulated. There was concern it would be difficult to enforce. The clerk was asked to redraft the policy so that it provided 'guidelines' and emphasised the need for advance communication to the PC so the village could be made aware. A voluntary donation of £500 would be suggested.	Clerk
241120/13	Planning applications: None received	

241120/14	<p>Finance:</p> <p>I. To approve current statement of accounts and bank reconciliation (as circulated)- APPROVED</p> <p>II. To note national clerk pay award: With effect from 1 April 2024, an increase of £1,290 (pro rata for part-time employees) will be paid as a consolidated, permanent addition on all NJC pay points 2 to 43 inclusive. With effect from 1 April 2024, an increase of 2.50 per cent on all allowances- APPROVED</p> <p>III.To review budget and approve precept submission 2025-26: an updated budget for the 2024-25 period and proposed budget for 2025-26 had been circulated. It was agreed that the precept level be maintained at £4805. The clerk would amend the budget to include the white-lining costs and income. The budget would be published with the minutes.</p>	Clerk
241120/15	<p>Matters For Information: Cllr Smith requested that a WhatsApp group for crime/prevention neighbourhood watch be added to the next agenda. The clerk gave notice of her resignation. She thanked the council for their support during her four years in post. She would continue until the January meeting. Cllr Neil Smith, Ayton-Hill and Knee would form the staffing committee to recruit the new clerk. The chair thanked the clerk for her work during her time in office.</p>	Cllrs Smith/Ayton-Hill/Knee
241120/16	<p>The meeting was closed at 8.47 p.m.. The next meeting was confirmed as Tuesday January 14th 2025. This would be followed by a meeting of Constables Piece. The dates for 2025 meetings are March 19th, May 21st, July 16th, September 17th, November 19th</p>	

Approved By _____

Date _____

GUITING POWER PARISH COUNCIL

		2024-2025	Apr - Oct	Nov-March		2025-26
INCOME		Proposed Budget	Actual	Forecast	Variance	Proposed Budget
	Parish Precept	4805	4,805.00	0.00	0.00	4805
	Grants	0	1,250.00	0.00	-1,250.00	0
	TOTAL	4,805.00	6,055.00	0.00	-1,250.00	4,805
Grounds Maintenance		Proposed Budget	Actual		Variance	Proposed Budget
	Asset Maintenance/Playground	250	103.00	0.00	147.00	150
	Defibrillator	100	750.00	50.00	-700.00	100
	Whitelineing	0	1,250.00	0.00	-1,250.00	0
	War Memorial	0	356.00	0.00	-356.00	0
	SUB TOTAL	350.00	2,459.00	50.00	-2,159.00	250
Administration		Proposed Budget	Actual		Variance	Proposed Budget
	Clerk Payroll including HMRC	3260	2,496.00	780.00	-16.00	3350
	Clerk expenses	110	123.00	0.00	-13.00	135
	Room Hire	75	44.00	0.00	31.00	75
	Clerk/Councillor Training	75	0.00	0.00	75.00	75
	Audit Fee	100	0.00	80.00	20.00	100
	SUB TOTAL	3,620.00	2,663.00	860.00	97.00	3,735
Other		Proposed Budget	Actual		Variance	Proposed Budget
	Subscriptions	100	213.00	0.00	-113.00	225
	Donations/Newsletter	125	177.00	52.00	-104.00	110
	Annual assembly	50	46.00	0.00	4.00	50
	Insurance renewal	560	240.00	0.00	320.00	255
	SUB TOTAL	835.00	676.00	52.00	107.00	640
Total Income/Expenditure		Inc/Ex	Actual		Variance	Inc/Ex
	Income	4,805.00	6,055.00	0.00	-1,250.00	4,805
	Expenditure	4,805.00	5,798.00	962.00	-1,955.00	4,625
	SUB TOTAL					180
Earmarked Reserves		EOY Balance	Actual		Variance	EOY Balance
	Balance Brought Forward	6,917.00				5,765
	SUB TOTAL	6,917.00				5,945
	Balance YE	6,917.00				5,945.00

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